**Issue Form**

**Complete this form and send a copy to the GFEA Office. Be sure to keep a copy for yourself!**

**Date the issue started:**

**School:**

**Association/Building Rep:**

**Describe Problem/Issue/Concern/Situation:**

**Who has been involved:**

**What has been attempted:**

**Who has been consulted:**

**What’s Next (what is a potential solution)?**

**(GFEA use)**

**Is the problem resolved?**